

INLAND WETLAND APPLICATION

Application

Inland Wetland Application is hereby submitted to: [CHECK ONE]

- ☐ request an Inland Wetland Permit to conduct regulated activities (Sect. 4.3 and 5)
- ☐ request for Permit Modification Extension
- ☐ request a Ruling of the Agency for Permitted Use (Sec. 4.1) Nonregulated Use (Sec. 4.2) No
Jurisdiction (P&Z Referral) Other _____

Complete all of the following information on the subject property:

Property location of proposed activity: (#/street) _____ **NORTH, EAST, SOUTH, WEST**
side, approximately _____ feet from _____ (nearest intersecting street)

Assessor's Map No. _____ ➡ Block No. _____ ➡ Lot No. _____

Zone District: _____ ⇨ Total Parcel Area (acres) _____ ⇨ Total Wetland Acreage _____

Wetland Acreage that will be disturbed _____

Existing watercourses, ponds, swamps, bogs, vernal pools? _____

Property is served by: [CHECK ONE] *private well* *public water* *septic system* *public sewer*

Is the property within 500' of an adjoining municipality?	Yes	No

Project Name and Description, i.e., *residential, agricultural, commercial*, (number of lots/units, if applicable)

Time element involved to complete activity (specify if project will be done in more than one phase)

Applicant Name: _____

Phone () _____ Cell / Pager _____ Fax () _____ E-mail _____

Address: (mailing) _____

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Owner of property: (if not applicant) _____

Phone () _____ Cell / Pager _____ Fax () _____ E-mail _____

Address: (mailing) _____

Attach a copy of a **detailed*** site plan/map, drawn to scale, of the parcel of land in question, which indicates the size of property. An A-2 survey may be required.

***Plans must show location of:**

- Wetlands, Watercourses, Watershed, Stream Channel Encroachment, Floodplain, Regulated area
- Plan Narrative with sequenced construction plan
- Erosion & Sedimentation Controls
- Soil Scientist Signature
- Conservation Easement Boundary (if applicable)
- Land Surveyor's Seal
- North Arrow & Scale
- Existing Contours
- Proposed Grading

Approval from the Town Engineer may be required for any size project. This includes site work and drainage designs. The Agency also forwards project plans to various advisory agencies at its discretion. These agencies include, but are not limited to: The DEP (Department of Environmental Protection), HCSWCD (Hartford Country Soil & Water Conservation District), and others.

Where applicable, approval from the North Central Health District is required prior to presenting plans to the Inland Wetland Agency.

It is further understood that it is the applicant's responsibility to obtain any and all other permit or approvals required under local, state or federal law prior to the start of any construction or use authorized by the decision of the Board.

The undersigned hereby permits town staff and commission members to enter onto and inspect this site during reasonable hours for the purpose of reviewing this application and accompanying plans. I hereby depose and say that all of the above statements, and representations contained in all supporting documents provided with this application are true and accurate.

APPLICANT'S SIGNATURE **DATE** **OWNER'S SIGNATURE** (if not applicant) **DATE**

OWNER'S SIGNATURE (if not applicant) **DATE**

FOR OFFICE USE ONLY

Date of Meeting Application is Received _____

Public Hearing Date _____

Permit Granted Date _____

Permit Withdrawn _____

Permit Denied Date _____

Jurisdictional Ruling (Declaratory Ruling) _____ **Fee Paid: \$** _____

Check # _____

East Windsor Conservation Commission/Inland Wetland Watercourse Agency Application Review Checklist

Application # _____ Name of Applicant: _____

Date Submitted: _____ Title of Project: _____

In making their decision, the Commission must consider the following: 1) the severity of environmental impacts; 2) if there are feasible and prudent alternatives; 3) trade-offs between long and short term impacts; 4) if there are irreversible and irretrievable losses of wetland or watercourses; 5) if there are possible negative effects to safety, health or reasonable use of the subject or downstream property; 6) the need to balance economic development and the need to protect the environment; 7) if there are measures that could mitigate impacts; 8) that there is no interference with local drainage or increase possibility of flooding. If, however, an application goes to Public Hearing, the Commission must find there are no other feasible and prudent alternatives and the application is consistent with the purposes and policies of the East Windsor Inland Wetland and Watercourse Regulations, in order to approve a permit.

Topic	Response (Check if not otherwise indicated) tion Efforts	Explain any Avoidance/ Mitiga-
Wetlands on Site	Surveyed/flagged____, Mapped____, Soil Types: (Indicated on plans or in letter) _____	
Wetland Encroachment/ Disturbance	No ____, Yes ____, Area _____ sq.ft.	
150 Regulated Area	No ____, Yes ____, Area _____ sq.ft.	
Floodplain:	Approximate _____	
Watershed(s):	Scantic River____, Broad Brook ____, Ketch ____, Quarry____, Namerick____, Masons____, Chestnut____, Spring Glen____, Connecticut River____	
Intermittent Stream	Defined channel? No ____, Yes ____: 2 of following 3: Flowing water (>one event): No ____, Yes ____ Scour and/or detritus: No ____, Yes ____ Hydrophytic vegetation: No ____, Yes ____	
Aquifer Protection Zone	No ____, Yes ____, Notified Water Company	
Terrace Escarpment	No ____, Yes ____	
Application of Pesticides / Fertilizers	Known____, Reason to Suspect____, None Documented____	
Storage or Use of Pollutants/ Hazardous Materials	Known____, Reason to Suspect____, None Documented____	
Ground Water Contamination	Known____, Reason to Suspect____, None Documented____	
Stormwater:	Quality Renovated____, Quantity Managed____	
Snow Stockpiling in proximity To wetlands	No ____, Yes ____	
Roof Drainage	To Stormwater System____, To adjacent land____	
Run-off Calculations	No ____, Yes ____	
Drainage patterns altered	No ____, Yes ____	
Open Space Potential	No ____, Yes ____	
Proposed Conservation Easement	No ____, Yes ____	

Considerations for Public Hearings

Topic	Response (Check if not otherwise indicated)	Explain any Avoidance/ Mitigation Efforts
SIGNIFICANT IMPACT:	Are there "...activities, which may have a major effect or significant impact on the wetlands or watercourses?	
Resulting from deposition or removal of material	No___, Yes___ Specify which:	
By changing the channel or inhibiting the natural dynamics of a watercourse system	No___, Yes___, Specify which:	
By causing the diminution of the capacity to support flora and fauna, flooding, water supply, waste assimilation, drainage, recreation or other functions of a wetland or watercourse	No___, Yes___, Specify which:	
By causing substantial turbidity, siltation or sedimentation of a wetland or watercourse	No___, Yes___, Specify which	
By causing substantial diminution of flow of a natural watercourse, or groundwater levels in a wetland or watercourse	No___, Yes___, Specify which:	
By causing or having the potential to cause pollution to wetlands or watercourses	No___, Yes___, Specify which:	
By destroying unique wetland or watercourse areas having demonstrable scientific or educational value	No___, Yes___, Specify which:	
Public Interest	No___, Yes___	
Petition with 25 signatures	No___, Yes___	
Alternatives Presented to Comm.	No___, Yes___	
Are there no other feasible alternatives?	No___, Yes___	
Have abutters been notified by certified mail?	No___, Yes___ - How many___ ? How many have responded ___ ?	
Has a sign been placed on the property (10) continuous days	No___, Yes___	

State DEP Stormwater Permit Requirements:

- 1) All construction projects which disturb five acres or more of land area on a site.
- 2) Phased projects where individual phases are less than five acres, but the combined disturbance Of all phases is greater than five acres.
- 3) Subdivision projects where the road installation is less than five acres, but the total of road and building lots is greater than five acres, and this applies regardless of when the individual lots will be developed or who will develop them.

Army Corp or Engineers Wetland Permit Requirements:

5,000 square feet of impacted area (e.g., drained, flooded, filled or cleared), 500 linear feet of bank stabilization.

Wetlands Application

NOTICE TO APPLICANTS

A complete Inland Wetlands Permit Application contains all of the following:

1. The application must be received in the Inland Wetland Office (Town Hall, 11 Rye Street, Broad Brook) three (3) working days prior to a regularly scheduled meeting of the East Windsor Inland Wetland Agency. Meetings are held on the *1st Wednesday* of each month at the Broad Brook Town Hall.
2. Completed and signed application form.
3. Six (6) full copies of the site plan and supporting documentation.
4. Completed State DEP reporting form.
5. Applicable fee. (Please see separate fee schedule that follows.) **Please note, in addition to the fees of the Town, there is an additional ten dollar (\$10.00) fee per Public Act 92-235 Section (4) for local government contribution to the State of Connecticut Conservation Fund.** Because a Determination of Permit Need (jurisdictional ruling) is prior to a permit application, it does not require the state fee.

* Boards, commissions agencies and departments of the Town of East Windsor are exempt from all fee requirements.

- **If** a Determination of Permit Need (jurisdictional ruling) were deemed to need a permit, it would be to the advantage of those requesting it to have the permit fees available at the meeting where the decision is made. If the Wetlands Agent can take the fee in the same night it will begin the fourteen (14) day petition period. If there are no issues requiring further information from the Agency, it is possible that a permit can be granted at the second meeting.
- **If** an application goes to Public Hearing, the abutting property owners must be notified by certified mail, return receipt. The notification letters must be sent out no sooner than fifteen (15) days and no fewer than ten (10) before the public hearing is opened. The applicant shall be responsible for displaying a sign that is visible from a town street. The sign may be obtained at the P&Z/Wetland office.

The attached Check List sheets of this packet are a review checklist for proposed activities in or likely to impact or affecting, wetlands and watercourses. This form should be filled out and submitted with the more intensive development proposals. It is good practice for all applicants to look through this form in order to get a sense of the kinds of questions that the Agency may ask.